



7 SEPT 2016

## **AFCC 14 JUNE 2016 BOD MEETING MINUTES**

Prepared by: COL(MA) Dean Saluti, Secretary

### **ATTENDEES:**

LTC Lawrence DiNardo (President), MG(MA) Robert Davenport, COL Thomas Finn, COL William Wood, COL Richard Matlak, COL(MA) Dean Saluti, COL(MA) John Silva, COL(MA) Len Wolfe, LTC Brett Conaway, CW3 Edwin Stedman, John O'Brien, Gus Niewenhous, Richard DeVito, Sr. There was a quorum.

### **NOT PRESENT:**

MG(MA) Joseph Carter, BG John Hammond, BG(MA) Peter Blankenship, COL Joseph Sullivan, COL Michael Finer, COL Robert Soldani, COL Arthur O'Malley, LTC James Blake, MAJ Christopher Cunningham, MAJ Bryan Pillai, 1LT Angela Cincis, CSM William Davidson, Paul Mendonca, Arthur Burt, John Cunningham, Dr. John Christoforo

### **MEETING REPORT:**

1. Opening: The AFCC Board Meeting opened at the AFCC HQ and Museum, Boston, MA at 1830 hrs with the Pledge of Allegiance led by AFCC President LTC Lawrence DiNardo.
2. Secretary's Report: COL(MA) Saluti presented the 3 MAY 2016 AFCC BOD Meeting Minutes. The Minutes were reviewed and approved.
3. Treasurer's Report:

CW3 Stedman reported that there is a balance of approximately \$24.3K in the AFCC Operating Account. All bills have been paid. There is approximately \$20.7K in the Restricted Funds Accounts. CW3 Stedman also presented a monthly income and expense analysis that included the rental of the two (2) parking spaces and the Society of Colonial Wars 3rd floor front room. \$11K remains on the Ice House Loan and \$8K remains on the payback for the Windows Project. The Treasurer's Report was unanimously approved.

4. Finance Committee: COL Soldani was not present but provided a Finance Committee Report. The balance in the Investment Account is approximately \$477K.
5. Membership: LTC Conaway discussed membership; MAJ Cunningham was not present. The Membership Committee SOP needs updating. A process flow analysis and diagram were recommended. Sponsors must be active AFCC members. The President instructed Attorney Gus Niewenhous to ensure that legal documents and State filings are consistent with the name "Association of the First Corps of Cadets."
6. Website: 1LT Cincis was not present, and there was no formal report.
7. Collections: COL Wood reported on Collections Committee activities. He stated that AFCC BOD members attended the Eagle Scout Award ceremony of Matthew DeVito. COL Wood presented the notebook of the Smith & Wollensky inventory, prepared by Matthew DeVito, and asked that 4 items be removed, as they are no longer on exhibit at Smith & Wollensky.
8. House Report: John O'Brien gave the House Report. He reported on the repair of the front steps and gas lines. An expenditure of up to \$5300 was approved.

9. Museum Report:

COL(MA) Saluti presented the Museum Report. He reminded the BOD that the Museum Training Program instructor will be Valerie Kincaid from Museum & Collector Resource. Valerie works with the Harvard University Museum Studies Internship Program. She has worked for the Currier Gallery of Art, the Antiquarian and Landmarks Society, the Smithsonian in Washington, DC, and was the Curator of the US Coast Guard Museum. COL(MA) Saluti will work with her on the training curriculum. With help from COL Wood, COL Matlak will submit a grant proposal to the Military Historical Society for funding the AFCC Training Program..

There was discussion on the master plans, objectives, and mission statement of the Museum. It was agreed that these efforts should be given priority.

10. Active Unit Report: There was no report, as the Active Unit was at AT.

11. Prudential Committee: There was no formal report.

12. Events Committee Report:

COL(MA) Saluti reported on the success of the Memorial Day and June Day events.

COL(MA) John Silva reported on the success of the Giggles Comedy fundraiser, with an anticipated profit of \$3K.

COL Wood reminded the AFCC BOD of the 19 SEPT annual golf tournament.

13. Old Business/New Business:

COL Wood reminded the AFCC BOD of the importance of charging outside organizations for the use of the Museum.

A motion was made and unanimously approved to spend up to \$12K for a new insurance policy.

The next meeting is scheduled for Tuesday, 13 SEPT 2016. The meeting was adjourned at 2000 hrs.