



18 MAY 2018

## **AFCC 26 MAR 2018 BOD MEETING MINUTES**

Prepared by: COL Thomas Finn, Acting Secretary

### **ATTENDEES:**

COL Thomas Finn, COL William Wood, COL Richard Matlak, COL Arthur O'Malley, COL Brett Conaway, LTC Lawrence DiNardo, LTC Bryan Pillai, MAJ Anthony Ortega, CPT Angela Cincis, CW3 Ed Stedman, CSM Bill Davidson, Gus Niewenhous, John O'Brien, Richard DeVito, Michelle Abrams

### **NOT PRESENT:**

MG(MA) Joseph Carter, BG John Hammond, COL(MA) Dean Saluti, COL Robert Soldani, COL Joseph Sullivan, COL(MA) John Silva, COL Michael Finer, LTC Richard Cipro, Dr. John Christoforo, Arthur Burt, Paul Mendonca

### **MEETING REPORT:**

1. Opening: The AFCC BOD Meeting, led by LTC Lawrence DiNardo, opened with the Pledge of Allegiance at the AFCC HQs and Museum, Boston MA at 1830 hrs.
2. Secretary's Report: COL Finn presented the 26 Feb 2018 AFCC Meeting Minutes. The Minutes were reviewed and approved.
3. Treasurer's Report: CW3 Stedman reported that there is a balance Of \$15,567.43 in the AFCC Operating Account. All Museum invoices and loans have been paid. There is \$8,931.03 in the Restricted Funds Accounts. Building insurance renewal will be in July 2018. The Treasurer's Report was approved unanimously.
4. Finance Committee Report: COL Soldani was not present. Richard DeVito presented the Finance Committee Report. The Finance Committee Report was approved unanimously.
5. Collections Committee Report: LTC Pillai rendered the following report:
  - 10 of the planned 15 Museum Policies have been drafted; the drafts for all the policies will be ready for review in June
  - Draft Museum Space Utilization Plan will be presented at the 21 May Board Meeting
6. Museum Report: Michelle Adams presented the following report:
  - 14 personnel from the Boston Duck Boat Company donated their time to help clean the Museum as part of their "Quack Quack Give Back Initiative"
  - The Highland Foundation, sponsor of Boston Home Base, would like to have the Museum be opened for the conduct of organized tours on Fridays from 0900 to 1600. Tour size would be a max of 30 people with a minimum age of 10 for participation. The Museum would receive \$2,500 for each Friday that tours are conducted by Museum personnel. A proof of concept tour day is planned for conduct on Fri, 27 Jul, with an alternate date of 17 Aug IAW the following provisions:
    - i. Approximately 6 personnel will be required to support the conduct of the tour and to provide security and oversight (Museum members and/or Home Base volunteers)
    - ii. All tour participants will be required to sign up for the tour in advance and have in their possession a photo ICD

Motion was made and approved to authorize the conduct of this proof of concept Tour with the 2<sup>nd</sup> floor Weapons Room locked and not available for the tour

  - Cataloging of items in the 2<sup>nd</sup> floor Front Room is on-going
  - Museum Volunteer Program, currently being developed, will be briefed at the 22 Apr Annual Meeting
  - Revolutionary artifacts and items will be scheduled for cataloging and display

7. House Report: John O'Brien gave the following report:
- New Fire Alarm system is scheduled for install on 28 and 29 Mar
  - The outside building bricks need to be repointed since this is the cause of the water leaks inside the building
    - i. Within 1-2 years after repointing, waterproofing of the bricks can occur to further reduce the likelihood of any future leaks
- He handed out 2 quotes (European Restorations for \$76,975 and Dias Restoration for \$87,200) for the BOD to review. The President asked John to send the quotes to the Prudential Committee for their review and funds approval for the project.
8. Prudential Committee Report: No report was rendered since COL(MA) Silva did not attend the meeting.
9. Active Unit Report: MAJ Ortega rendered the following Active Unit Report:
- 211<sup>th</sup> MP Battalion and 972<sup>nd</sup> MP Company won the best Battalion and Company Awards for the MAARNG
  - 211<sup>th</sup> MP Battalion will participate in a 2-8 Apr Homeland Response Force exercise
  - MP Warrior competition will be conducted 6-8 Apr at Camp Edwards MA
  - Battalion will prep for conduct of their July 4<sup>th</sup> security force mission during the Apr IDT, 14-15 Apr
  - 772<sup>nd</sup> MP Company Change of Command Ceremony will be conducted on 14 Apr at 1500
  - Battalion (-) Annual Training will be conducted at Ft. Drum NY during 8-22 Jul
10. Website Committee Report: COL Matlak provided the following report:
- Website is now backed up and operational
  - CPT Cincis has passed responsibility for the Website to Michelle Abrams, Museum Curator
  - Square Space is the Website's new domain sponsor (VAFCC.ORG)
  - Member only password: MVM1726
  - E-mail for 1 year is free
11. Membership Committee: No report was presented
12. Events Committee Report: LTC DiNardo reminded the meeting attendees about the following upcoming events:
- Annual Meeting, 21 Apr
  - Memorial Day Mt. Auburn Cemetery Ceremony and Coalition at Conley's, 28 May
  - June Day Parade and Banquet, 4 Jun
13. Old Business/New Business:
- Old Business:
    - i. Museum Utilization Agreement was presented by Gus Niewenhous. Motion made by LTC Pillai which was subsequently approved and unanimously voted for adoption of the rental agreement. Rate structure to be confirmed and presented to the BOD subsequent to the Annual Meeting.
    - ii. Society of Colonial Wars event will be conducted at the Museum on Thursday, 8 Nov
  - New Business:
    - i. Bill Wood proposed a special assessment of \$40.00 per year for 10 years from all members, including Life Members, to defray the cost of the repointing of the masonry of the building.
    - ii. Michelle Abrams discussed the addition of an inscribed granite block to the Mt. Auburn Memorial for additional members who died in service. This is being researched by COL Wood.

The meeting was adjourned at 2106 hrs. The next meeting is scheduled for Monday, 21 May 2018.